

## Helendale School District

15350 Riverview Road • P.O. Box 249 • Helendale, CA 92342 Phone (760) 952-1180 • Fax (760) 952-1178

April 20, 2016

## HELENDALE ELEMENTARY SCHOOL

27274 Peach Tree Lane (760)952-1204 (760) 952-1762 Fax

PRINCIPAL
Cindy Espinoza

cespinoza@helendalesd.com

# HELENDALE SECONDARY SCHOOLS

#### ACADEMY OF CAREERS AND EXPLORATION (K-12) AND RIVERVIEW

MIDDLE SCHOOL

13943 Rivers Edge Road (760) 952-2396 (760) 245-3210 Fax

> PRINCIPAL William Brown

wbrown@helendalesd.com

# INDEPENDENCE CHARTER ACADEMY

15350 Riverview Road (760) 952-1760 (760) 245-1034 Fax

**DIRECTOR**Michael Havhurst

mhayhurst@helendalesd.com

### DIRECTOR OF PUPIL SERVICES

Michael Hayhurst (760) 952-1760

mhayhurst@helendalesd.com

## DIRECTOR OF TECHNOLOGY

Joshua Maze jmaze@helendalesd.com

#### BUSINESS MANAGER

Deanna Dibble ddibble@helendalesd.com

### SUPERINTENDENT

Ross Swearingen

#### Dear Parent/Guardian:

It's that time of year again. We are doing our course planning for next year. I will be meeting with students in their English classes over the next week to start identifying which courses they will be requesting for the 2016-2017 school year. This will be our first year completing this process online via the Illuminate student portals. The registration request window will be from **Wednesday, April 20<sup>th</sup> – Wednesday, April 27<sup>th</sup>**. Students MUST have their requests in no later than April 27<sup>th</sup>. Parental involvement is critical in student success. Please take some time over the next week to login to your student's portal and discuss the coming year's plans.

### The website to visit is: <a href="https://helendale.illuminatehc.com/login">https://helendale.illuminatehc.com/login</a>

Once logged in, you will see "Course Requests" on the left hand column. Click there to see the course options for your student based on grade level. In order for the course requests to be saved, students must click "Submit" at the bottom of the screen. I will be meeting individually with students to go over post-graduation plans and to ensure they are on track to meet graduation requirements in the weeks to come.

Should you have any questions or concerns regarding this matter, please feel free to contact me at your earliest convenience at <a href="mailto:severett@helendalesd.com">severett@helendalesd.com</a>.

Sincerely,

Sarah K. Everett

Sarah K. Everett Academic Counselor ACE Charter School severett@helendalesd.com (760) 952-1266 ext. 113

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