



Helendale Elementary School

Helendale School District

Reaching to the future while remembering the past!



27274 Peach Tree
Lane
Helendale, CA 92342
(760) 952-1204

Parent/Student Handbook 2020-21

*Be Safe
Be Responsible
Be Respectful*

Helendale Elementary School
Be Safe
Be Responsible
Be Respectful

Dear Parents:

Welcome to Helendale Elementary School! We are committed, from our support staff to our teachers and administrators to ensure that your child's educational experience continues to grow and flourishes. The school itself is just a building, but what makes Helendale Elementary School superior to others is what is within the four walls - our Staff.

The Parent/Student Handbook is a snapshot regarding the programs, policies, procedures, and everyday school life, but does NOT include everything. Please review this handbook with your child. The information in this handbook will reflect Distance Learning and our Hybrid Model for when we are allowed to bring students back on campus. It is imperative that we have all of your contact information updated at all times to ensure the communication between school and home is taking place. Please make sure to not only inform your child's teacher of these changes, but to also contact the office. You can email updates to knelson@helendalesd.com or hgrounds@helendalesd.com.

Back to School Night was held "Virtually" to maintain social distancing and to keep our students, staff, and families safe. This provided both parents and students an opportunity to meet their teacher and to receive information on how Distance Learning or our Hybrid Model will work to provide your child the support they need.

Office Hours – The office is open from 8:00 am to 4:00 pm Monday through Thursday and 8:00 am to 2:00 pm on Fridays and minimum days. Only one visitor will be allowed to enter the office at a time.

School Hours – Please see designated times for Distance Learning and Hybrid Model for when students can return to campus.

Classroom Assignments: As with each year, class assignments have been made with uncertain enrollment information and are therefore preliminary only. After we are able to determine the number of students actually present in each grade level, we may re-assign students in order to even out the class sizes.

Website – Please visit us at www.helendalesd.org for updated information on your child's classes, school forms, and a calendar of events.

Aeries Weekly Communication – Please make sure that we have your correct contact information on file (email address, address, and phone number), so that you receive updated information.

Closed Campus - In order to ensure student and staff safety, parents will not be allowed on campus.

Helendale Elementary School is committed to the welfare of each student and continues in its efforts to provide the best possible educational program for the children of Helendale. Safety is a priority and many of our procedures and policies are written and implemented with this in mind. We believe in the importance of parent participation and urge parents to work closely with their child (ren) and teacher. This partnership will produce the best results. Please feel free to contact me at (760) 952-1204 or by email – cespinoza@helendalsd.com if you have any questions.

Sincerely,
Cindy Espinoza, Principal, Helendale Elementary School

Helendale School District Mission Statement

We the parents, community, and staff of the Helendale School District, believe that young people can be taught to be lifetime learners and competent citizens. We are partners in providing our children with an understanding and appreciation of the past and present, as well as preparation for the future. We will focus on effective instruction that reflects our local history, concern for the environment and belief in a strong academic curriculum. We will work to ensure a safe and orderly environment, sound fiscal management and a belief that the size of our district enhances rather than limits our possibilities.

Helendale Elementary School Vision Statement

To ensure that the academic, behavior, and social-emotional needs of ALL students are supported through tiered interventions to produce college and career ready students.

Multi-Tiered Support System (MTSS)

Helendale Elementary started the commitment to establish a healthy, safe, and pleasant educational and physical environment through the implementation of Positive Behavioral Interventions and Supports (PBIS) in 2012 . This is an ongoing process and changes are made annually to reflect the academic, behavior, and social and emotional needs of ALL students that have evolved to where we are now with MTSS. We have worked hard to ensure that all three tiers of MTSS are fully implemented. In September 2019, we were recognized by the California Coalition of PBIS earning the Platinum Award for PBIS. Due to the Covid-19 School Closures in the 19-20 school year, the California Coalition of PBIS submission did not take place. However, they are rolling out a different type of recognition that we will be applying for, the California PBIS Community Cares Recognition and are looking forward to seeing what 2020-21 has in store for us!

Our MTSS mantra: BE SAFE, BE RESPONSIBLE, BE RESPECTFUL..... BE A HAWK - filled with Hope, Achievement, Wonder, and Knowledge.



Be Safe, Be Responsible, Be Respectful SCHOOL SLOGAN

H	Hope
A	Achievement
W	Wonder
K	Knowledge
S	Skills

Distance Learning

Due to COVID 19 during the 2019-20 school year, we worked hard and partnered with our staff, students, and parents to provide a Distance Learning Model that would provide students access to continue the momentum of them being able to master the grade level standards. I am proud of the commitment our staff, students, and parents took to ensure that the academics remained a Number One focus! This commitment did not surprise me as it was one that has been a focus for several years. We have received annual data from the CAASPP testing showing how over the years we have continued to grow academically, with **2018-19 placing us Number 1 in mathematics and Number 2 in English Language Arts scores out of the 14 School Districts in the High Desert Area**. Had we tested in 2019-20, I have no doubt that those scores would have reflected us in being Number 1 in both academic areas.

In order to ensure that we continue the momentum in your child's education, we have designed a Distance Learning Program that will provide your child smaller groups of students for learning.

School Hours – All TK and Kinder students will attend Monday through Thursday, in either a Morning or Afternoon block “Virtually” with their teacher. Morning Blocks will be from 9:00AM - 11:30AM, while Afternoon Blocks will be from 12:30PM - 3:00PM. **Students in 1st through 6th** will attend “Virtually” either on Monday and Wednesday or Tuesday and Thursday 9:00AM - 3:30PM. Your child will be expected to attend virtually on the days that they are assigned. On days that they do not attend class, they will receive communication from their teacher on the expectations for the day and their ability to contact them for assistance. No designated time is scheduled on Fridays to allow teachers to prepare student work for the following week, grading, returning phone calls/emails to parents, or to provide student additional assistance if needed.

Staff emails are being provided to ensure that you have contact information available to you for this reason. You will need to contact your child's teacher if for some reason you or your child has not heard from them. Many teachers will be setting up Google Classroom, which is a platform where your child can go to daily to receive assignments, but it is important to contact your child's teacher if you have any questions or concerns regarding the assignments. You can also go to our district website [Helendale School District](http://helendalesd.com) (helendalesd.com) for information or call the district office at 760-952-1180.

Please note that the information contained in this Parent/Student Handbook might need to be altered if we continue to have a Distance Learning Platform.

There will be safety protocols and mandated requirements that we MUST follow to ensure the safety of our students, staff, and community in the Hybrid Model. If you would prefer for your child to remain on the Distance Learning Model, you will have that option as well.

Hybrid Model

As soon as we are permitted to return on campus for school, we will return with a Hybrid Model. Students will remain with the same groups of students that they were with during Distance Learning and will attend physically at school on the same days and times.

As a safety precaution, prior to bringing your child to school we ask that you take your child's temperature to ensure that it is below 100.4 Fahrenheit. Upon arrival at school, your child's temperature will be checked as they enter campus. If your child's temperature is above 100.4 Fahrenheit, your child will not be allowed in class. Students **are required** to wear a face mask while on campus at all times. **Social Distance** of 6 feet will be required inside and outside of the classroom for your child's safety. There may be other requirements that will need to be put in place for your child's safety. You will find these on our website.

When we return to a Hybrid Model, please remain in your vehicle if you are dropping off your child along the curbing and pull forward as much as possible. This will allow several cars the opportunity to pull in. Also, please make sure that you check for traffic when you pull away from the curb for safety. Park your vehicle in an unmarked space in the parking lot if you would like to exit your vehicle.

Together..... we will work hard in order for your child to succeed!

Staff Contact Information

TK - ngansky@helendalesd.com	Kinder - abaldoza@helendalesd.com hlewis@helendalesd.com lpacer@helendalesd.com	1st grade - mduenas@helendalesd.com nlagergren@helendalesd.com vthompson@helendalesd.com
2nd grade - tburnett@helendalesd.com jdavis@helendalesd.com lkerns@helendalesd.com	3rd grade - bmoen@helendalesd.com mquevedo@helendalesd.com svandebrake@helendalesd.com	4th grade - ahartman@helendalesd.com jhidalgo@helendalesd.com ldanczyk@helendalesd.com
5th grade - tibarra@helendalesd.com lsahawneh@helendalesd.com kjorgensen@helendalesd.com	6th grade - bcarlson@helendalesd.com jgarza@helendalesd.com dgreen@helendalesd.com	Educational Specialist - cratajesak@helendalesd.com Physical Education - gjumonville@helendalesd.com
Office - knelson@helendalesd.com hgrounds@helendalesd.com bhilquist@helendalesd.com	Principal - cespinoza@helendalesd.com	School Administrative Manager - khenderson@helendalesd.com

Please make sure to contact your child's teacher if you have any questions or concerns.

Absences/Attendance Policies

STATE LAW REGARDING SCHOOL ATTENDANCE

Education Code 48260 defines truant as "any pupil subject to compulsory full-time education who is absent from school without valid excuse three full days in one school year or tardy or absent for more than a (thirty) 30-minute period during the school day without valid excuse on three occasions in one school year, or any combination there-of." Education Code 48263 further states, "If any minor pupil is habitually truant, or in irregular in attendance at school, the pupil may be referred to a school attendance review board" (SARB).

Regular attendance and punctuality are important to a child's performance in school. Please ensure that your child attends school if he/she is not ill, and arrives at school on time. **Parents are responsible for clearing absences. If absent, a note, phone call or email to hesoffice@helendalesd.com indicating the reason for the absence is required upon their return to school. If an absence is not cleared within 10 days of returning to school, the absence will be marked as truant (unexcused absence). Students are responsible for all work missed due to absences.** Our school receives its funding based upon actual student attendance. Excused absences do not provide funding in the State of California. If attendance for a full day is not possible, we appreciate the effort extended in having the child attend any portion of the day.

Tardy Policy

Families transporting children to school should make every effort to arrive on time for school. Students who arrive after school begins must report to the office prior to entering class and **need** to be **signed** in by a parent/guardian otherwise it will be noted as unexcused. Our gates open at 8:40AM and the First bell rings at 8:57AM for students to report to class. Tardy students entering the classroom late are disruptive to the learning of themselves, and other students. Students NOT in their seats at the 9:00AM bell are considered tardy. Leaving early from school is also listed as a "tardy" on your child's report card; however, this does not exclude your child from being eligible for Perfect Attendance.

Tardy Letter sent-

3 or more unexcused tardies per quarter

SARB PROCESS - Education Code Section 48260

- Three (3) unexcused absences or tardies more than 30 minutes and/or 10 absences excused or unexcused = Truant, first SARB letter is mailed home.
- Continued absences or even 1 more unexcused absence or tardy more than 30 minutes = Second SARB letter is mailed home and a meeting with the Administrator is scheduled for the student and parent/guardian.
- Continued absences or even 1 more unexcused absence or tardy more than 30 minutes = Third SARB letter is mailed home, classified as habitual truant and subject to summons to appear at SARB hearing and a possible fine.

PENALTIES - Education Code Section 48293

SARB Hearing	The School Attendance Review Board (SARB) will ask the parent and the student to sign (unless one is already in place) or revise an attendance contract. Failure to comply with the contract will result in the order of a citation to appear in court.
First Conviction	A fine of not more than \$100.00 plus penalties could amount to as much as \$315.00.
Second Conviction	A fine of not more than \$250.00 plus penalties could amount to as much as \$750.00.
Third or Subsequent	A fine of not more than \$500 plus penalties could amount to as much as \$1600 Conviction or Criminal Prosecution.
V.C. 13202.7	Any minor under the age of 18 years, but 13 years of age or older who is a habitual truant may have his or her driving privilege suspended for one year.
272 (a) (i) P.C.	Failure to enroll your student in an approved educational program could result in a \$2500.00 fine + 1 year county jail + probation up to 5 years

ACCEPTABLE REASONS FOR EXCUSED STUDENT ABSENCE

Student must be given an opportunity to complete work which is reasonably close to, but not necessarily identical to, missed work for absences due to these reasons (E.C. 46010, 46010.3, 48208):

1. Personal illness (Please provide a doctor's note when available).
2. Personal medical, dental, optometric, or chiropractic appointment (requires a doctor's note).
3. Funeral services of parent, sibling, grandparent, brother-in-law, sister-in-law, or any relative living in the immediate household of the child (Limited to one day in the state, and three days out of state).
4. Exclusion for illness or medical appointment of a child whom the pupil is the custodial parent.
5. Personal court appearance (requires verification).
6. Employment in the entertainment industry for a maximum of up to five absences per school year.
7. Observance of a religious holiday or ceremony (recommend three days advance notice to school).
8. Religious retreat (limited to four hours per semester).
9. Prior principal approval for reasons which may not be included elsewhere, but are pursuant to uniform standards established by the governing board.

*****"GOING OUT OF TOWN", "FAMILY EMERGENCY" OR "PERSONAL REASONS" ARE NOT EXCUSABLE REASONS FOR STUDENT ABSENCES AND WILL BE RECORDED AS A TRUANCY.*****

Importance of Regular Attendance:

Our goal is to ensure that every student attends school regularly. Showing up for school has a huge impact on a student's academic success starting in Transitional Kindergarten and continuing through high school. Even as children grow older and more independent, families play a key role in making sure students get to school safely every day and understand why attendance is so important for success in school and in life. We realize some absences are unavoidable due to health problems or other circumstances. However, we also know that when students miss too much school— regardless of the reason – it can cause them to fall behind academically and emotionally because they are falling behind their peers.

Revenue for schools is generated based upon student's attendance. In past years, when parents would call in to excuse an absence, schools would generate revenue. Unfortunately, this has been changed. Schools only generate revenue based upon students being in attendance. Although calling in or bringing a note from a doctor will clear the absence, we are still financially affected by the absenteeism of our students.

Many of the programs provided to students such as RtI (Reading and Math Intervention Program), our Physical Education Instructor, our Music Instructor, and the numerous computerized programs (Exact Path, Study Island, Raz-Kids, STAR, Accelerated Reading, Science A-Z, etc.) we offer our students are possible due to the revenue received based on the attendance of students at our school. The more absences we have, the less revenue we receive to have programs for our students at our school.

We don't want your child to fall behind in school and get discouraged and we would also like to continue to provide our students with programs such as the ones mentioned previously. In order to achieve this, please ensure that your child attends school every day and arrives on time.

Here are a few practical tips to help support regular attendance:

- Make sure your children keep a regular bedtime and establish a morning routine.
- Lay out clothes and pack backpacks the night before.
- Ensure your children go to school every day unless they are truly sick.
- Avoid scheduling vacations or doctor's appointments when school is in session.
- Talk to teachers and counselors for advice if your children feel anxious about going to school.
- Have your child attend Saturday School - this counts as a day your child is in seat for revenue and instruction is provided to our students
- Develop back up plans for getting to school if something comes up. Call on a family member, neighbor, or another parent to take your child to school.

Let us know how we can best support you and your children so that they can show up for school on time every day. We want your child to be successful in school! If you have any questions or need more information please contact us.

Accidents

If a serious injury occurs on the school grounds or on the bus, the parents will be notified and asked to pick up the child for their own observation or examination by their physician. Parents will be promptly notified of all injuries not considered minor. When notified of a head injury, the office will attempt to notify parents on the phone. This will also be followed up with a notification letter sent home with the student. In the event that the parents cannot be reached, the student will be released to the emergency contact listed on the emergency card.

Appointments

We urge you to schedule medical and other appointments so they do not conflict with class time. If it is necessary that students leave the school campus before the regular dismissal time, please send a written note to the teacher, or call the office indicating your intentions. **Students are not released to anyone other than their parents/guardians or individuals listed on their Emergency Contact List without authorization (photo identification is required), and must be signed out in the office.** If they return to school following an appointment, or if they arrive late because of an appointment, they must check into the office before going to class. Please provide the office with a note from the doctor or dentist.

Behavior Expectations

The staff of Helendale Elementary School believes that students have the right to learn and teachers have the right to teach.

Our goal at Helendale Elementary School is to develop a firm and fair discipline program while creating an atmosphere throughout the school in which children feel safe, secure, and happy. This goal will enhance positive student behavior and self-esteem while promoting academic learning. Positive Behavioral Intervention Support (PBIS) will guide our students, staff, parents, and community members to reach this goal.

We also believe that communication between staff, parents, and students will ensure that all involved will have a clear understanding of behavior guidelines. Please read the following information regarding student expectations, consequences, and rewards.

Simply stated, we believe:

No student should ever stop another student from learning ~ No student should behave in a manner not in the best interest of him/herself or others ~ Students demonstrating positive behavior will be rewarded.

The best way to prevent discipline problems is to show children that you support the school rules.

Ensure Your Child Is Prepared For The Day

In addition to traditional classroom instruction, we find it important to nurture our students' sense of responsibility (which in the long run will be a huge benefit to them and to society as a whole!) This will result in helping our students to strive to be well prepared and well organized at the beginning of the day. Please be our partners in promoting the following:

1. **Make sure that all changes in daily transportation are communicated in advance, *in writing*, and are *sent directly to the office*.** Our office gets overwhelmed throughout the day with phone calls regarding transportation changes and requests. We certainly understand the occasional family emergency, however many of the changes that are phoned in do not fall into that category. The very best way for your child to arrive home as intended is for you to communicate your wishes to your child **before** your child leaves for school in the morning and ***write a note to send to the office*** specifying your wishes. The office staff is not able to field phone "reminder" messages as we have over 500 students at our school.
2. We will do our best to deliver jackets, homework, books, lunches, materials, etc. to your child's classroom, but cannot guarantee the time of delivery as our focus is to ensure the safety of all students on campus. Before leaving the house, please have your child double check to ensure they have all of their materials needed for the day. This will assist in having them be more responsible (*We know they can do it!*). It is recommended that children dress in layers because the weather changes sporadically throughout most days. Consider sending a jacket with your child EVERY DAY regardless of what the temperature is when you depart from home.
3. Make sure your child comes to school every day with his/her lunch or lunch money. If a parent/guardian brings in a lunch after school begins, we will deliver the lunch or lunch money for you to ensure minimal disturbance classroom disruption. Let's really, really do our best to make sure that your child has his/her lunch with him/her when the bell rings in the morning! (*Don't worry though, as every child will be provided with something to eat in the rare occurrence that a lunch is forgotten and his/her parent/guardian is unable to bring it to the child after school begins*).
4. If you wish to simply leave a message, make an inquiry, or seek clarification on something, please email the teacher, office staff member, or principal rather than calling or coming in. In most cases, you will receive an email response in less than 24 hours. (You can access all staff members via email by using the individual's first name initial followed by the last name of the staff member @helendalesd.com (For example, **cespinoza@helendalesd.com**). (*Of course, we understand that not every parent has an email account, so some phone calls may still be necessary*).

Thank you in advance for your cooperation. This is an area we believe all of our students will benefit in the development of excellent responsibility skills. Thanks again for your ongoing support.

Books, Supplies, Toys, Games, Permanent Markers



Students will be provided with all necessary textbooks and school materials. Each child is responsible for giving them proper care. In the case of lost or damaged books or any school materials, the child is responsible and charges will be made. Student report cards and transcripts will be withheld until textbooks/library books and/or other school owned materials are returned in good condition or charges have been paid. Students may bring personal supplies to school (binders, mechanical pencils, pens, etc.), but are not allowed to share items.

Toys, games, and permanent markers are NOT allowed at school. Inappropriate items that are brought to school will be confiscated and will only be returned to a parent/guardian. The school is not responsible for lost or stolen personal items. We'll graciously accept donations of school supplies (glue, crayons, pencils, etc.) or art materials.

Student binders/folders will be provided for students. Your child will be required to keep their binder/folder organized and neat at all times, and include information and materials that your child's teacher specifies.

Breakfast/Lunch Program

This program is in place under Federal Guidelines and Regulations. Applications for free and/or reduced lunches must be completed and returned immediately. Breakfast/lunch charges will incur and must be paid until approval is received. Lunch applications and payments to your student's lunch accounts can be submitted online at **family.titank12.com**. Pre-payment to your child's lunch account through the use of the online system lunch **family.titank12.com** is encouraged.

In an effort to stay within the Federal Guidelines, we ask that payment to your child's breakfast/lunch account be made in advance. Payment is accepted anytime during school hours, but is recommended in the morning before school begins.

If a student needs to charge a meal due to lack of funds in their breakfast/lunch account, the charge will be recorded to their account. A student is allowed no more than three charges. Once a student's account exceeds three charges a notice is sent home to the parent/guardian stating the balance due. All charges to a student's breakfast/lunch account shall be paid in-full within seven (7) days of notice home. If a student's breakfast/lunch account remains unpaid a delinquent letter will be mailed to the parent's address and a phone call to the parent will be made. Once a student's account becomes delinquent all balances must be paid in-full immediately. A student with a delinquent breakfast/lunch account will not be allowed to charge additional breakfasts or lunches. The student will be offered an alternate meal that is not part of the menu choices for that day.

Bullying

"Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose. In other words, bullying is unwanted, aggressive behavior among school aged children that is repeated and makes you feel threatened and/or hurts your feelings". PBIS teaches students, staff, parents, and the community to acknowledge the positives that take place, while redirecting the negative. If your child is having a problem with someone at school, please assist us by calling and/or emailing the Principal cespinoza@helendalesd.com.

Together we CAN make a difference in all of the lives of our students!

Cell Phones

The law states that students may have cell phones, smart watches or similar communication devices with them during the school day; however, they must be turned off when the child enters school property and must remain off, and in a backpack, until the child leaves school property. **A student MAY NOT check messages, take pictures, text message etc. during the school day.** The phone must remain **OFF** and in a backpack for the entire school day. If a student chooses to use his/her device during the day, the student will be either asked to put it away and a phone call will be made home to inform the parent of the student violating this procedure, or the device may be taken away until the end of the school day where it will be released to the student or parent/guardian for pickup. The school does NOT search student devices.

Classroom Assignments

Within the first 2 weeks of school we will not be making any parent requests to classroom assignments in order to align enrollment. Listed are the protocols one needs to follow when requesting a classroom transfer:

1. Parent schedules meeting with teacher to express any concerns/conflicts
2. Parent schedules a time to observe classroom instruction
3. Parent schedules meeting with teacher and principal
4. Classroom transfers will be honored at the discretion of the administration

Commuting To/From School – Bicycle Riders

It is the policy of the Helendale Board of Trustees to permit children to ride their bikes, scooters, or skateboards to and from school, providing students demonstrate personal responsibility and do not create a hazard to themselves or others. The Board recognizes that bicycle helmets lessen the seriousness of head injuries. The District considers bicycle riding to school a privilege and it can be revoked. Please refer to CA Vehicle Code Section 21212- Youth Bicycle Helmets for Minors. The following rules and regulations must be observed:



1. Children will consistently wear bicycle helmets.
2. Children shall observe all traffic rules and safety laws.
3. Children must display courtesy toward other riders and pedestrians.
4. Children are encouraged to use bicycle locks. The district will not be responsible for lost, stolen, or damaged bicycles.

If a child should violate any of the above rules and regulations, his/her bike, scooter, or skateboarding privileges may be suspended.

First Offense – One week

Second Offense – One month

Third Offense – Remainder of school year

Should a child ride his/her bike to school during the period of suspension of his or her bike riding privileges, he or she may be suspended from school, or his/her bike impounded (released to parent), or both. The purpose of this policy is not to discourage bike riders, but rather to encourage and promote safety and the welfare of the student. Motorized scooters are not allowed on campus.

Commuting To/From School – Bus



Please refer to our website helendalesd.com for more guidelines and information.

Transportation questions should be directed to First Student at (760) 256-2333. Only those pupils living beyond 2.6 miles of school are to ride the school bus, per Board policy. Insurance and state law prohibits others from riding. **A parent or guardian must notify the school at least 30 minutes prior to the end of the day if their child needs to get off the bus at a stop other than their designated stop.** At that time, the secretary will issue a written change for that student to give to the bus driver. Upon dismissal, bus riders are to go directly to the bus loading area to board the bus. Students are to wait properly at all bus stops and are to avoid

“horseplay” at all times. Students are to follow the direction of the bus driver at all times.

Bus stop changes must be provided in writing by the parent/guardian.

Students who violate school bus rules will be subject to the bus discipline policy. The transportation company may deny a child transportation privileges for disciplinary reasons.

In order to ensure maximum safety for our students while riding the bus, the following bus safety standards and rules must be observed:

1. Wait for and enter the bus correctly.
2. Remain safely seated while the bus is in motion.
3. Keep your hands, feet, words and objects to yourself.
4. Speak quietly and only to a neighbor.
5. Treat others with respect.
6. Obey all directions given by the bus driver.

Consequences for misbehavior

- *1st Ticket – Verbal Warning
- *2nd Ticket – Assigned seat Student Conduct Report sent home
- *3rd Ticket – Student Conduct Report sent home
- *4th Ticket – Three day bus suspension
- *5th Ticket – Five day bus suspension
- *6th Ticket – Ten day bus suspension
- *7th Ticket - Thirty day bus suspension
- *8th Ticket – Bus privileges revoked for remainder of year

Commuting To School – in a vehicle

Students need to exit the vehicle along the curbside to ensure the safety of the student. Students need to be ready upon arrival to exit promptly. Having all materials ready will assist in this process. Drivers are not allowed to exit vehicles along the curbing.

Concerns

From time to time, concerns arise. Please follow “Chain of Command” approach when bringing forth your concerns. **Remember, we can only respond to concerns when they are brought directly to our attention.** Start with your child’s teacher then the principal if you are unsatisfied with the end result of your parent/teacher conversation.

Conferences/Report Cards



Parent-Teacher Conferences are held at the end of the 1st quarter for all students and the end of the 2nd and 3rd quarters by teacher and/or parent request. Report cards are completed each quarter. The Helendale School District schedules minimum days during conference week so that teachers may have sufficient time to confer with parents. The average length of a conference is twenty minutes. Conferences are used to report progress and chart goals for students. General descriptions of curricula and classroom procedures are presented at “Back-to-School Night”. Parents and teachers are encouraged to set up additional conferences as the need arises during the year. Please make sure to contact your child’s teacher if you have any questions or concerns.

***Quarter 1 and quarter 3 report cards are progress reports. Quarter 2 and quarter 4 are the student’s final grades for the semester.**

Discipline Policy

The welfare of your child is the primary consideration in the implementation of a disciplinary procedure. The staff will encourage appropriate behavior and will assist the student in correcting inappropriate behavior. Families can assist us by reading, reviewing, and discussing policies with their children. PBIS will be used to guide students, staff, parents, and community members.

Classroom Plan

It is the goal of each teacher to provide maximum learning for each student. In order to achieve this goal, each teacher encourages and rewards proper student conduct utilizing PBIS. Classroom standards are clearly posted and discussed with students early in the school year. Student violations could result in loss of recess or other privileges. If student misbehavior persists, a parent contact is made or a conference is scheduled. A conference with the principal may also be in order. Classroom problems are usually solved at the classroom level. Serious or chronic misbehavior may result in further action including suspension.

School Wide Plan – Positive Behavioral Interventions and Supports (PBIS)

Our school wide discipline policy is designed to reward students for their positive behavior. Students not receiving referrals are rewarded regularly through classroom incentives.

Our three school rules are posted in each classroom and students are expected to conduct themselves according to these guidelines. Our school rules are as follows:

Be Safe

Be Respectful

Be Responsible



Students violating these standards may receive counseling or consequences which may result in: loss of privileges, parent contact, in-school solutions, or school suspension.

Some students may require additional services to assist in improving academics/behavior/social emotional skills. We currently have two programs: Tier II Check In/Check Out (CICO) and Tier III Services. Tier II CICO consists of students being referred by either their teacher or parent. Students report to the CICO Coordinator each morning to set goals and then returns to the Coordinator prior to the end of school to review the goals to see if they were met. This program is for 9 weeks. Our Tier III is designed for those that need additional assistance after the Tier II intervention. This program is designed for a small group of students in a group setting where students are afforded more one on one opportunity to improve behavior. All of these services are offered to all of our students. Parent participation is greatly encouraged, but not required. Our PBIS team evaluates the progress of all of our students to ensure we are offering every opportunity available to our students to promote positive behaviors.

Misbehavior of a more severe nature may require an immediate suspension from school followed by a conference with the school principal/designee prior to the student returning to school.

It is the responsibility of any suspended student to contact teachers for all appropriate class assignments and/or tests. Any student who is out of school on suspension must be in the custody of a parent/guardian or another adult when not at home during school hours. Students will NOT be allowed to participate or attend any school-sponsored activity for 30 days after the suspension.

Sexual harassment and gender discrimination is not tolerated and may lead to disciplinary action up to and including suspension. Sexual harassment is defines as: Inappropriate behavior of a sexual nature, such as repeated sexual advances or offensive remarks that occurs usually in a workplace, school, or other institutional setting.

Reason for Suspension per Educational Code 48900:

- a1. Caused, attempted to cause, or threatened to cause physical injury to another person.
- a2. Willfully used force or violence upon the person of another, except in self-defense.
- b. Possessed, sold, or furnished any knife, firearm, dangerous object or explosive
- c. Unlawfully possessed, used, sold, furnished, or been under the influence of any controlled substance, alcohol, or intoxicant
- d. Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcohol or intoxicant or representation of items
- e. Committed robbery or extortion
- f. Cause or attempted to cause damage to school or private property
- g. Stolen or attempted to steal school or private property
- h. Possessed or used tobacco or tobacco products
- i. Committed an obscene act or engaged in profanity or vulgarity
- j. Unlawfully offered, possessed, arranged or negotiated to sell any drug paraphernalia
- l. Knowing received stolen school property or private property
- m. Possessed an imitation firearm
- n. Committed or attempted to commit a sexual assault
- o. Harassed, threatened, or intimidated a witness
- p. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma
- q. Engaged in, or attempted to engage in, hazing as defined in Education Code Section 48900
- r. Engaged in an act of bullying including but not limited to bullying by means of an electronic act as defined in Education Code 32261
- t. Aid or abet the infliction or attempted infliction of physical injury

_____ 48900.7 Pupil has made terrorists threats against school officials or school property, or both

THE FOLLOWING THREE (3) VIOLATIONS APPLY TO STUDENTS IN GRADE 4-12

_____ 48900.4 Intentionally engage in harassment, threats, or intimidation against school personnel, a pupil or group of pupils

_____ 48900.3 Hate Violence

_____ 48900.2 Sexual Harassment

*Education Code Section 48915 (Abridged):

_____ (a)(1) Causing serious physical injury to another person, except in self defense

_____ (a)(2) Possession of any knife, or other dangerous object of no reasonable use to the pupil

_____ (a)(3) Unlawful possession of any control substance, (except for the first offense of not more than one ounce of marijuana)

_____ (a)(4) Robbery or extortion

_____ (a)(5) Assault or battery upon any school employee

_____ (c)(1) Possessing, selling, or otherwise furnishing a firearm

_____ (c)(2) Brandishing a knife at another person

_____ (c)(3) Unlawfully selling a controlled substance

_____ (c)(4) Committing or attempting to commit a sexual assault

_____ (c)(5) Possession of an explosive

Dismissal Procedure

Traffic can be especially heavy during dismissal times. As a result of this, please follow these guidelines:

Parents and students entering the parking lot need to use one of the two crosswalks provided. Students also need to be escorted in the parking area by an adult. No escort is needed if the parent/guardian is using the curb side drop and pick up where the student is loaded into the vehicle from the curb side.

NO DOUBLE PARKING - Double parking causes congestion in the parking lot area and is a safety issue. **Double parking and asking students to walk in between vehicles to get into a vehicle is unsafe and will not be permitted.**

Third through sixth grade students will be dismissed from the side gate (next to the bike rack between rooms 14 and 15). Parents can pick up these students in the old bus loop area. First and second grade students will be dismissed from the front gate. Older students with younger siblings may go through the front gate. TK/Kindergarten students will be dismissed to a parent/guardian or a designee at the gates next to the kindergarten classrooms. TK/Kindergarten parents must park in the parking lot as the curb is reserved for through traffic. Students riding the bus will be dismissed from the gate between rooms 14 and 15 and will be escorted to the bus parking area.

Vehicles are not to be left unattended at the curb in front of the school. To keep traffic moving drivers need to be ready to move forward as space permits. Any parent/guardian who wishes to exit their vehicle to pick up their child must park in a parking spot.

Dress Code

Students will need to follow the dress code listed below for all regular school activities:

1. School clothes must be respectful, safe and decent, as deemed appropriate by the school principal. Clothes shall conceal/cover undergarments at all times. Tank tops (less than 1" wide), halter-top, racer back tops, bare midriff tops, short shorts, too-tight tops or bottoms are not allowed. Shorts and skirts must be no shorter than 5 inches above the top of the knee. Leggings are not to be worn as a sole cover up. Leggings need to be accompanied by wearing shorts, pants, skirt, or a dress over them.
2. We discourage the use of makeup for students TK-6. Hats and sunglasses are permitted, but NOT allowed indoors.
3. Clothing displaying sexual or vulgar messages or promoting drugs including alcohol are not allowed.
4. For safety reasons, appropriate footwear is required. The only acceptable shoes for school are tennis shoes and closed toed shoes. Flip flops, sandals (or open toe shoes of any kind, or high heeled) are not allowed. For safety reasons, students wearing open toed shoes or high heeled shoes will not be permitted to play at recess and/or participate during P.E (no boots for PE). Students will be sent to another room or the office during recess time.

5. Many styles of earrings are dangerous and therefore should not be worn. It is required that students with pierced ears wear stud or post type earrings **only**. **Hoops, dangle earrings, gauges, and spikes are not safe to wear.**
6. No excessively tight or baggy, “sagging” or intentionally pulled down items of clothing is allowed. Pants/shorts/skirts must fit at the waist, with or without a belt. **Cutoffs, holes, or frayed pant bottoms can pose safety hazards. Please ensure your child’s clothing is appropriate.** Inseams on shorts must be five inches above the top of the knees.
7. No potentially dangerous objects such as chains or extra long (hanging) belts are allowed.
8. Body art, whether real or transfer, must be concealed.
9. We encourage natural colored hair.
10. Only vision correcting clear contacts are allowed.

Anything not specifically addressed in the above dress/grooming code which is deemed disruptive to the educational process or may present a safety hazard shall be left to the discretion of the school administrator or designee. Any deviation from this policy must have written approval from the principal.

Enrollment

Welcome to Helendale Elementary School! We are pleased and excited that you have chosen our school to provide your child(ren) with his/her/their educational needs. It is our procedure that when new students enroll, we have the new students begin their first day with us on the following school day. This time allows our staff to ensure we have a desk, seat, and the necessary materials ready for your child to begin. Online enrollment is available through our District Website: <http://helendalesd.com/> or the Aeries link <https://helendalesd.asp.aeries.net/air/eligibility.aspx>

Family Participation

Families are encouraged to participate in our school program. Some suggested methods include:

- Help your child and his/her teacher solve problems
- Take an interest in papers that your child brings home from school
- Display papers at home
- Refrain from comparing your child and another child (even a sibling)
- Praise your child for schoolwork that is done well
- Learn what is expected of your child in school
- Attend Parent-Teacher conferences
- Check school work

Homework Policy- BP 6154(b)

Homework is an extension of what takes place in the classroom to strengthen students' understanding of standards toward mastery. It can also encompass assignments that students do not complete on a daily basis. Academic websites may be provided for students and parents to use as resources to assist in understanding concepts. Additionally, parent training is held at various times during the year that offers parents the tools and resources to assist their student(s) with homework. Information regarding each teacher's homework policy is explained during Back to School Night. For additional information, please contact your student's teacher.

Honor Roll Students

Fourth through sixth grade students are eligible to qualify for the school's Honor Roll each semester. In order to qualify a student must achieve the necessary grade point average in major academic areas. Honor Roll categories are as follows:

3.9 – 4.0	Principal's List ~ Student Principal for the Day
3.3 – 3.8	Honor Roll

Illness

Please do not bring your student to school if they are running a fever or have been within 24 hours, have diarrhea, are throwing up, or are contagious as this may affect other students in their class. Students will not be allowed in class if they have a temperature above 100.4 Fahrenheit.

If your child comes to the health room not feeling well, you will be called and asked to pick him/her up.



Injuries

There may be times that minor injuries take place where students need assistance. When this occurs, the following procedures take place:

1. Students are signed in the Health Log in our data-base system indicating arrival time and student's injury
2. If the office was informed that the student hit their head or that they were hit in the head with an object, a phone call is made to the parent/guardian and a head injury report is completed
 - a. Parents/guardians can speak with the student to see if they need to be picked up, if not...
 - b. The student is monitored for 10 minutes and returned to class once they are feeling better
3. If the student comes in with a minor scrape, the area is cleaned and bandaged
 - a. If the scrape is major, a phone call will be made to the parent/guardian, if not...
 - b. The student is monitored for 10 minutes and returned to class once they are feeling better

For student safety, when the teacher or office is notified of a student injury (cast, sling, needing to use crutches, or have stitches) students will be sent to another room or the office during snack or recess time.

Immunizations

All pupils need to be immunized before entering school. The required immunizations are *:

- **4 Polio**
- **5 DTP and/or TDAP**
- **2 MMR**
- **3 Hep B**
- **2 Varicella**

Written medical records of immunizations must be provided for verification of proof.

***State regulations may change throughout the year. New regulations MUST be followed.**

Independent Study Program

We understand that emergencies arise which require students to be absent. In the event the absence is 5 or more days, parents can request for their child to be placed on Independent Study (This will allow the absences to be cleared and not counted towards SARB. Students will receive homework to work on while they are absent). Requests need to be made at least 5 days in advance whenever possible (If the time period is less than 5 days, teacher and principal MUST approve the request). In order for the absence to be cleared, student work MUST be completed and turned in no later than 5 days after the student returns. During our CAASPP State Testing window (See website for calendar dates), ISP will only be approved under extreme circumstances.

Lice – Our school has a no live lice policy.

Lost and Found

Many articles become lost or are left unclaimed. All personal belongings should be labeled. Found items should be turned into the Lost and Found Box in the cafeteria. Items not claimed by the end of the school year will be given to a charitable organization.

Lunches

A state approved lunch is offered to students daily (See lunch/breakfast menu for pricing). Application forms for free or reduced lunches are available in the office or at **family.titank12.com**. Candy, soda, and energy drinks are not permitted due to nutritional content and safety. We also do not allow students to share food due to food allergies. **Water and milk are the only beverages that will be allowed in the classrooms.**

Mandated Reporting

All school employees are considered Mandated Reporters. A mandated reporter is legally required to report any suspicion on child abuse or neglect to the relevant authorities. These laws are in place to prevent children from being abused and to end any possible abuse or neglect at the earliest possible stage.

If a staff member is made aware of a student attempting to cause or stating self-harm, the Crisis Response Team will be called to support you and your child.

Medication

The school cannot administer any medications without a doctor's note. Specific guidelines must be observed in order for students to use any medication, including over the counter medications such as pain relievers, cough drops, or vitamins. Please contact the school office immediately in the event that your child requires such medication and the proper medication form will be made available. Signatures of both the parent and the physician are necessary. Also, all medication must be kept in the school office in the original container. Parents may wish to personally visit the school to administer medication in order to supersede these procedures. (You can find the medication form on our website at www.helendalesd.org)

Minimum Days

Minimum days will only be scheduled for Parent-Teacher Conferences during the Hybrid Model.

Parent-to-Parent Communication

For safety reasons, we are not able to communicate information from parent-to-parent. This includes passing along contact information even when the parent is providing permission.

Parent Teacher Club (PTC)

We encourage all parents to become active members of the Helendale Elementary PTC. We are indebted to the support of this outstanding organization. The purpose of the PTC is to further increase the quality of our children's educational experiences through parent support and involvement. Please sign up to be a member of our PTC organization. Your support is greatly appreciated.

Personal Items

Students are not allowed to bring iPods, electronic games, baseballs, footballs, permanent markers, or other personal items from home. Candy and gum on campus is not allowed. ***Permanent markers are not allowed to be carried by students on campus at any time. Staff will confiscate any non-school items and these will only be returned to a parent/guardian. HES/Helendale School District, including staff, is not responsible for any loss and/or damage to any personal items of students brought either with or without permission.***

Physical Education

Physical Education will be provided to our students in a limited form to comply with all safety regulations. This may be in the form of Health Lessons.

Physical Examinations

All pupils are to have completed a health screening examination before entering first grade. This examination can be obtained from your family physician or through services provided by the county health department.

Early Pick-up Procedures

Parents/guardians should go to the office where they will need to show their ID and fill out a Student Leaving/Entering During School Hours form. Once you have completed the appropriate form we will then call up your student. Please plan your time accordingly as we are unable to call the students up early. By waiting for your arrival to call the students they will engage in additional academic time and avoid waiting in the health room where we have children who are ill.

Late Pick-up Procedures

Parents/guardians who arrive late when picking up students after dismissal are required to come inside and sign their children out. If a child has not been picked up and the emergency contacts are unable, we must contact the Sheriff. We do not have staff available to supervise children who are not picked up on time. Chronic violators will additionally be sent a letter and a copy will be placed in your child's file.

Psychological Services

Psychological services are available to the school as the need arises throughout the year. A psychologist is available on a limited basis from the county to assess students and to work with parents and teachers in developing an appropriate educational plan.

Restroom Procedures

We are dedicated to promoting 21st Century Learners. With this comes teaching our students responsibility. We ask that students use the facilities during designated break times within the classroom schedule. This will ensure that students are receiving the necessary instruction during instructional time. We do realize that there may be occasions where this cannot take place. Therefore, we do NOT deny the use of facilities during class. It is our procedure to monitor students' use to ensure that there are not any medical conditions that we need to communicate with parents or that the use is being taken advantage of. Parents, please keep us informed if your child has any medical conditions which would require them the use of facilities often on a daily basis.

Safety Drills

Drills will be held in accordance with state law. Students will be expected to respond quickly and safely as directed by their teacher or other adult and to follow established procedures. Fire drills, earthquake drills, shelter in place, and lockdown drill procedures will be practiced only in accordance with state regulations.. Some of these drills will be announced, others may be unannounced.

School Site Council

School Site Council meets regularly throughout the year to develop and update a plan to address the needs of our students. This may mean “Virtually” this year. Please contact the principal if you are interested in being involved with the School Site Council.

Selling items at School

Only school designated fundraising items are approved for selling on campus.

School Day (Hours)

School begins at 9:00 a.m. at Helendale Elementary School. Only students on the designated days are allowed on the school campus. Students should not arrive sooner than 20 minutes prior to their start time. Upon arrival at school, students will follow all safety protocols set in place and will be required to report to their classroom. Students are not to roam the halls or any part of the campus.

As soon as students are dismissed at the end of the school day, all walkers and bicycle riders should leave the school grounds and go directly home. Students being picked up are not to go into the parking area unescorted by an adult.

Snow Day



Occasionally, we are required to cancel school because of snowy and/or inclement weather conditions. The District Superintendent makes the decision. In these cases, we will use our Automated Phone Program to notify you. Local radio stations will also be notified.

Speech Therapist

A speech therapist, employed by San Bernardino County, services our district. Children are screened as they enter our school or are referred by staff for speech services. Students with speech difficulties are serviced by the therapist as necessary. Pre-school children may also qualify for this service. Please see our website for more information regarding screening at this time.

Student Council (This may be postponed this year)

Student leadership opportunities are available through our elementary student council. Student officers are elected by the student body. Classroom Representatives will be elected in the fall this year. In order to be eligible, students must meet the various academic and citizenship requirements. Our council includes students in grades 3rd-6th and is under the direction of a staff member.

Officers:	President -	Grade 6
	Vice-President -	Grade 5 or 6
	Secretary -	Grade 5 or 6
	Treasurer -	Grade 6
	Representatives -	Each classroom elects one (grades 2-6) Representative to serve on the council

Student Pickup

If you need to pick up your child before the end of the day, please make sure that your child is picked up before 3:10 Monday through Thursday in order not to cause disruptions.

Student Records

The Helendale School District maintains cumulative records for each pupil as required by law and any additional records that would be helpful in providing maximum educational opportunities for pupils. These records are available for parent review upon request.

Please call the school office to set up an appointment with the principal if you desire to review your child's cumulative record.

Telephone Messages

To prevent continually interrupting teachers while they are instructing their classes, we request that phone calls during the school day are of an emergency nature only. Students may not use the office or classroom telephone unless it is an emergency. Please do not call or text your child on their cell phone.

Uniform Complaint Procedures/Protocol for Resolving Conflict

Occasionally, a concern or disagreement may arise regarding particular school or classroom procedures. We believe it is helpful to present the school policy in these situations.

Parents with questions or concerns about individual classroom practices, grades, or other classroom-related incidents or procedures as it relates to their child should (and are encouraged to) speak with the classroom teacher about their concern. Generally, most problems can be worked out in a parent-teacher conference. Should a parent feel the matter has not been resolved satisfactorily, they may then choose to make an appointment to discuss the matter with the principal.

Further action would include a meeting with the District Superintendent who would then handle the matter according to district policy.

For information on reporting racial discrimination allegations, please refer to the Helendale School District's Uniform Complaint Procedures which is included in the Parent/Student handbooks for each site and refer to the Civil Rights Act of 1964, Title VI website at: www.justice.gov/crt/cor/coord/titlevi.php for additional information,

Please see Board Policy BP 1312.3 (a) and (b) when addressing complaints alleging unlawful discrimination based on ethnic group identification, religion, gender, age, color, or physical or mental disability in any program or activity that receives or benefits from state financial assistance.

Helendale Elementary School PBIS Expectations When Applicable

All Common Areas	Be Safe	Be Respectful	Be Responsible
Cafeteria	<ul style="list-style-type: none"> Keep all food to self/No Sharing Hold tray with two hands Sit with feet on floor, bottom on bench and facing table 	<ul style="list-style-type: none"> Allow anyone to sit next to you Use quiet voices Be silent when lights are out 	<ul style="list-style-type: none"> Raise hand and wait to be excused Get all utensils, milk, etc. before sitting down Clean up after self and put all trash in trash cans
Playground/Recess	<ul style="list-style-type: none"> Walk to and from the playground Stay within boundaries Be aware of activities/games around you Refrain from play fighting What is on the ground stays on the ground Walk on blacktop unless engaged in basketball Keep hands and feet to self Remain seated until you come to a stop 	<ul style="list-style-type: none"> Play fairly, safely, and Include everyone 	<ul style="list-style-type: none"> Inform recess monitor before using restrooms and drinking fountains Follow bathroom rules Inform an adult if there is a problem
Passing Areas	<ul style="list-style-type: none"> Walk facing forward Stay to the right Use wheels off school grounds only 	<ul style="list-style-type: none"> Use quiet voices 	<ul style="list-style-type: none"> Stay on sidewalks
Bathroom	<ul style="list-style-type: none"> Keep feet on floor Keep water in sink Wash hands with soap and water Put towels in trash can 	<ul style="list-style-type: none"> Give people privacy Use quiet voices Use bathroom for its intended purpose 	<ul style="list-style-type: none"> Flush toilet after use Return to room promptly
Special Events and Good Citizen's Assemblies	<ul style="list-style-type: none"> Keep Hands and feet to self Remain seated 	<ul style="list-style-type: none"> Use audience manners Sit on bottom 	<ul style="list-style-type: none"> (See common areas) Follow adult directions the first time given without commenting back
Office	<ul style="list-style-type: none"> Use quiet voices Keep student confidentiality 	<ul style="list-style-type: none"> Follow dress code 	<ul style="list-style-type: none"> Wait for instructions from an adult
Community	<ul style="list-style-type: none"> Represent our school and community in a positive manner Follow directions/procedures and safety guidelines Be aware of your surroundings, learn your phone number and address 	<ul style="list-style-type: none"> Appropriate language, personal appearance, and interactions are key in creating and maintaining a respectful environment. Be kind and helpful to your neighbors 	<ul style="list-style-type: none"> Get involved and make an impact in your community Lend a helping hand when others need it Help keep the community clean
Social Media	<ul style="list-style-type: none"> Keep passwords to yourself Speak to only people you know or are approved by your parents when online gaming Stay on parent/teacher approved sites only Keep all personal information to yourself 	<ul style="list-style-type: none"> "Think" before you speak Be kind to others when on the internet Be courteous when on the internet 	<ul style="list-style-type: none"> Appropriate Use Ask parent/teacher for permission to use the internet and what sites you are allowed to surf Appropriate use of time when gaming or surfing the internet
At Home	<ul style="list-style-type: none"> Play safely with others Stay in designated areas stay away from strangers Follow parents' rules 	<ul style="list-style-type: none"> Listen to my parents Speak nicely to others Be truthful to parents Play cooperatively with my siblings, parents and friends 	<ul style="list-style-type: none"> Follow my parents directions Help with chores at home Take care of and put away my toys and things Finish my homework

Activities Calendar 2020-21

Listed below are a few of the activities that regularly occur during the school year. More information will be sent home as we get closer to the date of each activity. The last Friday of the Month is Student of the Month and will be done “virtually”..

August	Virtual Back-To-School Night, August 10 th First day of School, August 11 th – Minimum Day Fall Picture Day, TBD
September	NO SCHOOL, September 7 th Fall Picture Retake Day, TBD
October	End of 1 st Qtr, October 9 th Fall Break, October 12 th through 16 th Great CA Shakeout Drill, October 15 th Virtual Book Fair, October 26 th through 30 th Parent/Teacher Conferences, October 26 th through 30 th BE A BUDDY WEEK – Kindness Week, October 26 th through 30 th
November	Food Drive, November 2 nd through 13 th NO SCHOOL, November 11 th NO SCHOOL, November 26 th & 27 th
December	End of 2 nd Qtr, December 17 th Winter Break December 18 th through January 1 st
January	NO SCHOOL, January 18 th Parent/Teacher Conferences, January 13 th - 15 th 1 st Semester Awards, TBD
February	NO SCHOOL, February 8 th NO SCHOOL, February 15 th
March	Virtual Book Fair, TBD Spring Pictures/6 th grade Panoramic, TBD End of 3 rd Qtr. March 12 th
April	Spring Break, April 5 th – 9 th HES Staff Appreciation Week, April 19 th through 23 rd 4 th 3 rd – 6 th grade CAASPP Testing, April 26 th through May 7 th
May	3 rd – 6 th grade CAASPP Testing, April 26 th through May 7 th 3 rd – 6 th grade Make-up CAASPP Summative Testing, May 10 th – 14 th Student Council Elections, TBD TK, 1 st -6 th Grade End of Year Awards, TBD Last Day of School, May 27 th - Minimum Day

Please be aware that this calendar is subject to change. Please refer to the monthly Hawk newsletter or website, www.helendalesd.org, for current information.

